



CORPORATION MEETING

To be held on Tuesday 12 February 2019 at 5.30pm

in Room O2.03, Osprey House, Redditch

AGENDA

Item:	Start:		Page:	Lead:
33.1	5.30	Apologies	-	Chair
33.2		Declarations of Interest	-	Chair
i)		Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		
33.3		Minutes of the Last Meeting	5	Chair
i)		To approve the Minutes of the meeting held on 4 December 2018		
33.4	5.35	Matters Arising	18	Chair
i)		To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of workshops		
33.5		Determination of any other Urgent Business	-	Chair
33.6	5.40	PRINCIPAL'S REPORT	21	
i)		Principal's Update for Governors	22	P
		To include noting the Annual Report of Her Majesty's Chief Inspector of Education, Children's Services and Skills 2017/18	SP	
ii)		Curriculum and Quality Key Performance Indicators	27	DQHEP
iii)		Financial Key Performance Indicators and Management Accounts Summary	31	DF
iv)		Learner Number Update	40	DF
v)		Health and Safety Update – Term 1 2018/19	41	VPDCE
		To consider the Principal's Report and monitor progress against targets		
33.7	6.00	STRATEGIC FOCUS	43	DQHEP
i)		College Strategic Plan 2018 – 2021	45	
		To monitor progress against the detailed strategic objectives for 2018/19		

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ii)	6.10	Higher Education Strategic Plan To monitor progress against the detailed strategic objectives for 2018/19	58 60	DQHEP
33.8 - 10	6.20	CONFIDENTIAL ITEMS See separate Agenda and papers		
		GOVERNANCE		
33.11 i)	7.00	Governance and Search Committee To approve the Minutes of the meeting held on 29 January 2019 and approve Governance and Search Committee recommendations	69 SP	GSC Chair
ii)		Potential Reappointment To reappoint Steve Bolton to a second and final four year Term of Office as a Corporation Member, Member of the Audit Committee and Business Development Governor Champion from 28 April 2019 to 28 April 2023	-	GSC Chair
iii)		Governance Improvement Plan To note that the Governance and Search Committee has monitored progress against the Governance Improvement Plan Milestones for 2018/19 and noted additional entries in respect of Weston College links and ETF Governor Development Programme pilots	SP	GSC Chair
iv)		Department for Education (DfE) Governance Guide To approve the recommendation that all Governors should review the "Further Education Corporations and Sixth-Form College Corporations: Governance Guide" from the DfE https://www.gov.uk/guidance/fe-governance	71 SP	GSC Chair
v)	7.05	Governor Insight Scheme – Autumn Term 2018 To receive a revised summary of activity from the Governor Champion	72	GIS Gov Champion
33.12 i)	7.10	Workshops To consider possible workshop topics for 7 May 2019: <ul style="list-style-type: none"> • Quality Matters – Claire Barton • Update on new Ofsted Framework – Claire Barton • Additional suggestions from Governors 	-	Chair
33.13 i)	7.15	Corporation Calendar To consider the draft Corporation meeting schedules for 2019/20	73 74	Chair
33.14 i)	7.20	Corporation Training Update To note feedback from recent Conferences and Training Events	-	Chair
ii)		To note engagement with the Governor Development Programme and the Weston link		Chair

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33.15		Any Other Urgent Business		
33.16 i)	7.25	Meeting Reflection To review the meeting and consider Governor “impact”	-	Chair
33.17 i)	7.30	Date and Time of Next Meeting Tuesday 19 March 2019, Corporation Dinner 5pm for 5.15pm, The Source, Worcester, followed by the meeting at 6.30pm	-	Chair

Sue Frost
Clerk to the Corporation
11 December 2018
Last Update: 4 February 2019