



CORPORATION MEETING

To be held on Tuesday 23 May 2017 at 5.30 p.m.
in The Source, All Saints' Building, Worcester

AGENDA

Item:	Start:		Page:	Lead:
22.1	5.30	Apologies		Clerk
22.2		Declarations of Interest	5	
i)		To note information from Eversheds with regard to Conflict of Interests		Clerk
ii)		Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		Chair
22.3		Minutes of the Last Meeting		Chair
i)		To approve the Minutes of the meeting held on 21 March 2017	7	
ii)		To approve the Notes of the workshop held on 25 April 2017	17	Chair
22.4	5.35	Matters Arising	24	Clerk
i)		To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of workshops		
22.5		Determination of any Other Urgent Business		Chair
22.6	5.40	PRINCIPAL'S REPORT	28	
i)		Principal's Update for Governors	29	Principal
ii)		Curriculum and Quality Key Performance Indicators	33	VPCQ
iii)		Financial Key Performance Indicators	38	VPCR
iv)		Health and Safety Update – Term 2 2016/17	40	VPCR
v)		Strategic Plan 2016/17		VPCQ
		To note that progress was monitored against the Strategic Plan 2016/17 at the Corporation Workshop on 25 April 2017		
		To receive the Principal's Update and monitor progress against targets		
22.7	5.50	EXTERNAL COMMUNICATION Further Education and Sixth Form Colleges Commissioners Letter to Colleges	42	Principal

Item:	Start:		Page:	Lead:
i)		To receive the letter, discuss matters raised and consider further action		
22.8	5.55	Education and Skills Funding Agency Chief Executive Letter to College Accounting Officers	45	Principal
i)		To receive the letter, discuss matters raised and consider further action		
22.9	6.00	Skills Funding Agency	47	VPCR
i)		To note the Skills Funding Agency Financial Statements Letter and Financial Dashboard		
22.10	6.05	ESTATES Engineering Faculty		Principal
i)		To note the proposed support of the Worcestershire LEP for a new Engineering Faculty in Worcestershire		
22.11		Institute of Technology		Principal
i)		To note that approval in principle is not being sought at this time because any progress with the programme is on hold until after the General Election in June		
22.12	6.10	The Base – Specialist Educational Needs provision	50	VPCR
i)		• To note the opening of the new facilities		
ii)		• To receive a report on the achievement of this new strategic specialism against time and cost		
22.13	6.15	Perdiswell	52	VPCR
i)		To receive an update on developments		
22.14	6.20	TEACHING LEARNING AND ASSESSMENT Quality Improvement Strategy 2017-20	54	VPCQ
i)		To approve the Quality Improvement Strategy 2017-20		
22.15	6.25	Quality Group	56	QG Chair
i)		To receive the Notes of the Quality Group meeting held on 4 May 2017		
22.16	6.30	Governor Insight Scheme – Spring Term 2017	58	DM GIS Champ
i)		To receive a summary of activity from the Governor Champion		
22.17	6.35	Higher Education: Academic Board		FH Gov Member
i)		To receive a verbal report on the Academic Board meeting held on 22 May 2017		
22.18		Higher Education: Quality Assurance Agency (QAA) Review		VPCQ
i)		To receive a verbal update on the QAA Review		
22.19	6.40	Partnerships	60	VPCR
i)		To note the background, status and governance implications of the College's collaborative projects		

Item:	Start:		Page:	Lead:
22.20		CONFIDENTIAL ITEMS		
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22.23				
22.24	7.20	Vice Chair Position	64	Clerk
i)		To note the pending vacancy for the Corporation Vice Chair		
ii)		To note that nominations for the role of Vice Chair should be sent to the Clerk to the Corporation		
22.25		Any Other Urgent Business		Chair
22.26		Meeting Reflection		Chair
i)		To review the meeting		
22.27	7.25	Date and Time of Next Meeting		Chair
i)		Tuesday 20 June 2017, Corporation Workshop, 4.30pm for 5.00pm, Function Room, Redditch		
ii)		Tuesday 18 July 2017, 5pm for 5.30pm, All Saints Building, Worcester		
		<i>In accordance with Instrument 13 of the Instrument and Articles of Government, Peter Heath, Staff Governor and Union Representative, will leave the meeting at this point</i>		
22.28	7.30	RESTRICTED CONFIDENTIAL ITEM 1		
		<i>In accordance with Instrument 13 of the Instrument and Articles of Government, if the Corporation so resolve, the Staff and Student Governors will leave the meeting at this point</i>		
22.29	7.35	RESTRICTED CONFIDENTIAL ITEM 2		

Sue Frost
Clerk to the Corporation