



CORPORATION MEETING

To be held on Tuesday 7 February 2017 at 5.30 p.m.
in the Function Room, Peakman Campus, Redditch

AGENDA

4.30pm Presentation on Higher Education
Peter Robinson, Assistant Principal HE, Standards and Professional

Item:	Start:		Page:	Lead:
19.1	5.30	Apologies		Clerk
19.2		Declarations of Interest		Chair
i)		Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		
19.3		Minutes of the Last Meeting	1	Chair
i)		To approve the Minutes of the meeting held on 13 December 2016		
19.4	5.35	Matters Arising	12	Chair
i)		To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of workshops		
19.5		Determination of any other Urgent Business		Chair
19.6	5.40	PRINCIPAL'S REPORT		
		Principal's Update	15	
i)		Principal's Update for Governors	16	P
ii)		Curriculum and Quality Key Performance Indicators	19	VPCQ
iii)		Financial Key Performance Indicators	23	VPCR
iv)		Health and Safety Update – Term 1 2016/17	25	VPCR
		To receive the Principal's Update and monitor progress against targets		
19.7	5.55	TEACHING LEARNING AND ASSESSMENT		
		Curriculum and Quality Key Performance Indicators -	27	VPCQ
		mid year comparison with prior year		
i)		To monitor Retention and Attendance		
ii)		To monitor Maths and English/ Functional Skills attendance		

Item:	Start:		Page:	Lead:
19.8 i)	6.05	Quality Group To receive the Notes of the Quality Group meeting held on 18 January 2017	28	QG Chair
19.9 i) ii)	6.15	Governor Insight Scheme – Autumn Term 2016 To receive a summary of activity from the Governor Champion To note that the Governor Insight Scheme will be discussed at the 25 April 2017 Workshop	29	DM Gov Champ
19.10 i)	6.20	Higher Education Academic Board To receive the Minutes of the Academic Board meeting held on 9 December 2016, verbally reported on 13 December 2016	See Portal	FH Gov Member
19.11 i)	6.25	FINANCE AND MANAGEMENT INFORMATION Tender Committee To note the outcome of the recent Tender Committee appointing a contractor to undertake the third and final Phase SEN (Special Education Needs) Project at Peakman Street Redditch	31	VPCR
19.12 i) ii)	6.30	Barclays Bank Loan To receive the report from Finalysis To consider approval of the repayment of the Barclays Bank loan	33	VPCR
19.13 i)	6.40	AUDIT SFA Provider Financial Management & Assurance To note the KPMG Funding Assurance Review Final report, including management responses, related to the Audit Reports to the Skills Funding Agency and Education Funding Agency approved at the last Corporation meeting	See Portal	VPCR
19.14 i) ii) iii)	6.45	GOVERNANCE Inspection To consider verbal feedback from the meeting with Russell Jordan HMI on 19 January 2017 To note Governance extracts from West Midlands Inspections provided by Russell Jordan To note the Annual Report of Her Majesty's Chief Inspector of Education, Children's Services and Skills 2015/16	See Portal	Vice Chair
19.15 i)	6.55	Corporation Calendar To consider the Corporation meeting schedule for 2017/18	36	Chair
19.16		Any Other Urgent Business		Chair

Item:	Start:		Page:	Lead:
19.17	7.00	Meeting Reflection		Chair
i)		To review the meeting and consider how best to capture feedback		
19.18	7.10	Date and Time of Next Meeting		Chair
i)		Tuesday 21 March 2017, 5pm for 5.30pm, All Saints Building, Worcester		
ii)		Tuesday 25 April 2017, Corporation Workshop, 5pm for 5.30pm, Function Room, Redditch		

CONFIDENTIAL ITEMS

Sue Frost
Clerk to the Corporation